

**Minutes of:
Regular Public Meeting
Of the
Forestville Water District Board of Directors**

Date: **Tuesday, March 12, 2024**

Time: **5:30 PM**

Location: **Forestville Youth Park Community Meeting Room-6935 Mirabel Rd. Forestville, CA 95436**

I. CALL TO ORDER at 5:35 p.m. by Chair McDermott

II. ROLL CALL

PRESENT: Directors McDermott, Monroe, Griffith, Stapleton, and Stuart.

OTHERS: GM - Tony Lopes & Chad Davisson, Board Clerk - Dawn Leith, District Legal Counsel - Martin Hirsch, and District Engineer Consultant - Dave Coleman/Brelje & Race Consulting Engineers (BRCE), and Cory Ipsen/FWD Chief Plant Operator.

III. APPROVAL OF AGENDA

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 4-0-1 to approve the agenda as presented.

IV. STATEMENT OF ABSTENTION: None

V. PUBLIC COMMENT: None

VI. CONSENT ITEMS:

1. February 2024 Financial Reports

- **MOTION** was made by Director Stapleton, seconded by Director Monroe, and passed 4-0-1 to approve February 2024 Financials with correction to the title on the Sewer Expense & Revenue Report.

2. Minutes for February Regular Meeting

- **MOTION** was made by Director Monroe, seconded by Director Stapleton, and passed 4-0-1 to approve Minutes for February 12, 2024, with corrections to ASR "S"-Closed Session, removal of "via telephone".

VII. PUBLIC HEARING: No public hearing tonight

VIII. ACTION ITEMS

A. BOARD OF DIRECTORS' BYLAWS

- Subcommittee met March 12, 2024, to review the bylaws with legal counsel. The Board took no action.

B. GRANT OPPORTUNITIES

- GM Lopes updated the Board on grant opportunities. The Board took no action.

C. 2018 SEWER IMPROVEMENT PROJECT

- The Board gave directions for the District to proceed with BRCE recommendation for the project, along with the Chair to communicate with FPA & Supervisor Hopkins.

D. PRV REPLACEMENT OPTIONS

- GM Lopes updated the Board of next start date of next PRV repair. The Board took no action.

E. SEWER FORCE MAIN PROJECT

- GM Lopes gave status on the progress of completion with the project. The Board took no action.

F. TERMINAL LIFT STATION REWIRING PROJECT

- GM Lopes and Engineer provided updates on the project. The Board took no action.

G. COVEY SEWER FORCE MAIN GRAVITY PROJECT

- The Board gave directions to the Preliminary Budget Subcommittee to evaluate if fifty thousand dollars (\$50,000.00) is available to fund the next phase of the project and for GM Davisson to start researching for grants.

H. NEW WATER RATE STRUCTURE

- **MOTION** was made by Director Monroe, seconded by Director Stuart, and passed 4-0-1 to approve to begin Prop 218 process & set public hearing for May 14, 2024.

- I. SEWER'S SOLAR PROJECT
 - No new updates. The Board took no action.
- J. OPERATIONS PROJECTS GOALS
 - Updates outlined within the ASR on all the projects. The Board took no action.
- K. WATER CONSERVATION
 - GM Lopes provided current water usage comparisons & the Subcommittee had no new updated to report to the Board. The Board took no action.
- L. DIRECTOR'S TRAINING
 - Board Clerk reviewed due training and upcoming training opportunities. The Board took no action.
- M. PRELIMINARY BUDGET FISCAL YEAR 2024-25
 - **MOTION** was made by Director Stuart, seconded by Director Stapleton, and passed 4-0-1 to approve to begin Prop 218 process & public hearing set for May 14, 2024.
- N. GM ORIENTATION LIST
 - The Board instructed the Board Clerk to remove item from the agenda.

ASR "O"-CLOSED SESSION (GOV'T CODE 54957b) – See Continuation of ASR after agenda item XII.

IX. DISTRICT ENGINEER MONTHLY REPORT

- FWD Engineer provided current updates for "Water" and "Wastewater" projects in order as listed on Agenda. The Board took no action.

X. GENERAL MANAGER MONTHLY REPORT

- GM Lopes provided current updates for "Water" and "Wastewater" operations. The Board took no action.

XI. GRATON/FWD SUB-COMMITTEE REPORT

- Subcommittee updated the Board. The Board took no action.

XII. DIRECTORS' REPORT AND CALL FOR FUTURE AGENDA ITEMS

- New agenda items to add to the April agenda.
 - Surplus and Recycled Water Rates
 - Fix-IT Fair

Continuation of VII. ACTION ITEMS

- O. CLOSED SESSION (GOV'T CODE 54957.6)
 - **Adjourned** to Closed Session at 8:30 p.m.: Directors McDermott, Monroe, Griffith, Stapleton, and Stuart, GM Lopes & Davidsson, and FWD Counsel-Hirsch.
 - **Reconvened** to Open Session at 9:15 p.m., and the Board announced the following:
 - **Statement:** The Sub-committee was given further direction by the Board.

XIII. ADJOURNMENT

- **MOTION** made by Director Stuart, seconded by Director Griffith, and passed 4-0-1 to adjourn at 9:16 p.m.

APPROVED: April 9, 2024